



This document outlines the Careers Guidance policy to inspire our students to prepare for to make informed and realistic career choices.

## Pupil, parent and carer entitlement statement for Careers Education, Information, Advice and Guidance.

*You are entitled to careers education, information, advice and guidance that is impartial and confidential. This careers and enterprise learning will be built into your lessons and the experiences you have at school. Our programme will be designed to ensure that we are inclusive and will promote equality of opportunity, diversity and inclusion.*

*Our belief that every student should reach their **POTENTIAL** is embodied within everything we do:*

- *Cultural Ca**P**ital*
- ***O**utdoor Learning*
- ***T**echnology*
- *Social Int**E**raction*
- *Well Bei**N**g*
- *Enrichmen**T***
- *Enterpr**I**se*
- *Re**A**ding*
- *Adu**L**thood*

### Supporting our Learners

We believe that every student should take part in a careers programme in years 7 to 13 that helps them to:

- understand their education, training, employment and other progression opportunities
- develop the skills they need to plan and manage their own personal development and career progression
- access relevant information and learning from taster activities and experience of work
- make and maintain individual progression plans to help them improve their prospects of success
- offer feedback and ideas on how to improve the careers programme

Have access to, and support with using careers information that is:

- easy to find and available at convenient times and in convenient locations, including on the School's website
- clearly labelled and referenced
- comprehensive, giving details of all progression opportunities and associated support arrangements such as financial help
- un-biased and up-to-date.

Obtain careers guidance that is:

- impartial
- confidential
- focused on individual needs and fit for purpose
- supportive of equal opportunities

- provided by people with relevant training and expertise.

Students are encouraged to review their entitlement regularly within tutorial settings and designated CEIAG/enterprise lessons.

All parents and carers can expect to:

- be able to make an appointment with a member of staff or specialist careers adviser to discuss their children's progress and future prospects from age 13 upwards.
- be invited to look at schemes of work, and careers activities, information and resources, and to use and contribute to them if they wish
- receive invitations to take part in careers and information events
- have the opportunity to comment on the usefulness of the careers programme for their children and how it could be improved.