

# Admissions Code 2025-26



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Stubbin Wood School & Nursery

<b>Approved by:</b>	<b>Local Governing Body</b>	<b>Date:</b>
<b>Next review due by:</b>	1 February 2025	
<b>List of associated policies:</b>	TEAM Student Admissions Policy	

## Version History

Version	Date	Detail	Author
1.	22.9.21	Admissions Code developed from the TEAM Student Admissions Policy – significant differences due to the nature of EHCP/LA placed admissions consultation process.	ABI
2.	31.9.21	Amendment of the Code to reflect the potential Satellite provision at Littleworth, Mansfield (shown in green as this change will only apply in the event of the proposal being approved in Dec 21)	ABI
3.	8.2.22	Removal of highlights following agreement of Satellite provision. No further amendments.	ABI
4.	21.2.23	Review, no amendments	EKN
5.	11.3.24	Review, amendment to reflect the Post 16 provision at Chesterfield Football Club	ERO

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Stubbin Wood School & Nursery are members of the TEAM Education Trust and work to the requirements set out within the Trust's Admissions Policy. As a SEN school, the admission arrangements differ from a mainstream setting.

## 1. Background

The term 'special educational needs' is used when children have a learning difficulty or disability, which makes it harder for them to learn than most children of the same age.

A child with special educational needs may need extra help or different help from other pupils of the same age. Only a few children with special educational needs require a detailed assessment by their local authority. This used to be called a statutory assessment of special educational needs. It's now known as an education, health and care needs assessment (an EHCP).

Following an education, health and care assessment, the local authority may decide to issue an education health and care plan which describes your child's needs and how they should be met. It also gives you the opportunity to express a preference for which maintained school your child should attend.

It is the local authority's policy to meet children's needs, wherever possible, in mainstream schools including those schools with enhanced resource status.

Most children with statements or education health and care plans will be educated in mainstream schools, but places at enhanced resource and special schools are given to some pupils with statements or education health and care plans.

Stubbin Wood School & Nursery are providers of special educational needs support and the local authority will take direction from the education, health and care assessment to determine which school offers the best provision for your child. The local authority will then approach Stubbin Wood School & Nursery to discuss any potential placement.

## 2. Making an informed School choice

### 2.1 The Local Offer

If you think that additional support is required to meet the needs of your child, or if, as a young person, you would like some extra help, please use the Local Offer to identify what is available and who you can contact to access this help and support.

It is expected that education needs for children can be met through the Local Offer, without the requirement for a Statutory Assessment or an

Education Health and Care (EHC) plan. When considering any requests for an EHC plan, evidence will be sought as to how the Local Offer has been used to support the child/young person's needs. The aim is for information to be located in one, easily located website. It can be accessed through smart phones and tablets as well as via the internet.

Each local authority runs a website which shares details of all the schools in your area. Each school is listed and you are advised to consider what the school will offer your child before you make your choice.

Derbyshire Local Authority's Local Offer:

<https://localoffer.derbyshire.gov.uk/#!/directory>

Nottinghamshire County Council's Local Offer:

<https://www.nottshelpyourself.org.uk/kb5/nottinghamshire/directory/localoffer.page?newdirectorychannel=9>

## 2.2 Local Authorities

For school places for children with a statement of special educational needs or education health and care plan parents should contact their local authority.

### 2.2.1 Derbyshire County Council

Email: [education.senadmin@derbyshire.gov.uk](mailto:education.senadmin@derbyshire.gov.uk)

Tel: 01629 536531 or 01629 536547

Write to:

Special Needs Section

Children's Services

Derbyshire County Council

County Hall

Matlock

Derbyshire

DE4 3AG

Primary School admissions:

<https://www.derbyshire.gov.uk/education/schools/school-places/primary-admissions/parentsguide/more-information/sen/school-places-for-children-with-special-educational-needs.aspx>

Secondary School admissions:

<https://www.derbyshire.gov.uk/education/schools/school-places/secondary-admissions/parents-guide/more-information/special-edu-needs/children-with-special-educational-needs.aspx>

## 2.2.2 Nottinghamshire County Council

School admissions:

<https://www.nottinghamshire.gov.uk/education/special-educational-needs-and-disabilities-send/special-educational-needs-and-disabilities-send>

## 2.3 Start dates

Admissions to school can take place at any time during the course of the year and the admissions date will be agreed between the local authority and the school.

## 3. Places at Stubbin Wood Mansfield (satellite provision)

The Stubbin Wood Mansfield setting offers placements for students from years 1 to 6, inclusive. A total of 24 places are available at Stubbin Wood Mansfield. Places at Stubbin Wood Mansfield are funded by Nottinghamshire County Council, please refer to the [NCC School Admissions Team](#) for further information.

If a student placement is offered and accepted for this site, it is on the understanding that there is no 'automatic' transfer to the Stubbin Wood Shirebrook site. The school will work with the Local Authority to identify and secure appropriate provision within the Mansfield area.

## 4. Places at Stubbin Wood Chesterfield (satellite provision)

The Stubbin Wood Chesterfield setting offers placements for students from years 12-14, inclusive. A total of 12 places are available at Stubbin Wood Chesterfield. Places at Stubbin Wood Chesterfield are funded by both Derbyshire and Nottinghamshire County Council. This is an alternative pathway for our Post 16 provision.

If a student placement is offered and accepted for this site, it is on the understanding that there is no 'automatic' transfer to the Stubbin Wood Shirebrook site. The school will work with the Local Authority to identify and secure appropriate provision for Post 16 provision, should it be required.